



Report to the Auburn City Council

Action Item
Agenda Item No. 217
City Manager's Approval

To: Mayor and City Council Members
From: Keith Nesbitt, Council Member and Chair of SHAAC
Date: June 11, 2012
Subject: Recommendations from SHAAC

The Issue

Shall the council adopt the recommendations from the SHAAC?

Conclusion and Recommendation

It is recommended by **RESOLUTION:**

- 1) That the council approves the revised criteria for selection of Streetscape tiles or amenities.
- 2.) That the council formally adopt the "City of Auburn Streetscape History and Art Advisory Committee (SHAAC) Request for Recognition Form".
- 3) That the council formally appoints April Loomis-McDonald (City Historian) as a voting member of the SHAAC, rather than a non-voting advisor.

Background

The SHAAC met on May 31, 2012. The members of the new SHAAC were introduced. Discussion and action items followed. The SHAAC voted to recommend that the city council approve the items listed in 1-3 above.

Discussion:

SHAAC members approved that the wording on criteria #2 be changed to read: "significant impact on his/her time". Councilman Nesbitt then introduced a draft of the submission form. After some revision, SHAAC members approved the submission form to be forwarded for council approval. In the form would be a list of the criteria, with room for the submitter to explain how this recommendation fits into each one of the 5 criteria. Also included in the submission form would be an explanation of the funding source, and suggested wording for the tile(s).

It was decided that there did not need to be an evaluation form for SHAAC. There would be an approval block on the bottom of the submission form, and the minutes of the meeting would reflect the discussion

and recommendation to the council from SHAAC. It was also suggested that the recommendations be forwarded to the council on a quarterly basis, perhaps on the consent agenda. All submission forms would be included with the agenda packet, along with the approval or disapproval from SHAAC, and the formal recommendations for approval by the council. Tile etching would be scheduled on a semi-annual or annual basis, to take advantage of any cost savings gained from multiple tiles being engraved at the same time.

The SHAAC also recommended that April Loomis-McDonald (City Historian) be a voting member, as there are 5 members of the new SHAAC, plus Chair Nesbitt. This would create a 7 member board for tie breaking of votes

The SHAAC will be meeting again to review previous submissions to the council. It was decided that perhaps the SHAAC could recommend a list of names or events for the council to pre-approve that fit well with the story of Auburn. There would be a subsequent press release in case a service club or other organization wanted to sponsor a pre-approved name/event.

Other discussion items that the SHAAC would like input from the council:

The SHAAC could consider something other than tiles for nominations, ...plaques, etc. Service clubs/ other organizations could be interested in doing an interpretive sign or bench in the future. That request would come before SHAAC.

SHAAC discussed a way to ensure that tile spaces are left open for future generations. There was a suggestion of setting a limit of tiles engraved per year. The consensus was there will be a general understanding that no one area will be completely filled; as opposed to limiting the exact number of engravings.

Alternate Motion:

Council to revise criteria and submission form.

Council may not approve appointment of April Loomis McDonald as a voting member

Attachments

Attachment A – “Revised Criteria for Selection of Streetscape Tiles or Amenities”

Attachment B - “City of Auburn Streetscape History and Art Advisory Committee (SHAAC) Request for Recognition Form”

Attachment A

Revised Criteria for selection of Streetscape tiles or amenities

1. Person so honored shall have performed one or more acts at least 5 years prior to approval.
2. Notability – the importance or quality of somebody that has had a significant impact on his/her time.
3. Broad based and balanced community values.
4. Durability/lasting contributions – timeless qualities and makes a statement of significance to future generations.
5. Verifiable (with documentation).

Attachment B

City of Auburn Streetscape History and Art Advisory Committee (SHAAC)

Request for Recognition Form

Name of person or Group making request: _____

Contact Person: _____ Contact Phone # _____

Contact Email: _____

Please indicate how this request fits the following criteria:

1. Person so honored shall have performed one or more acts at least 5 years prior to approval:

2. Notability – the importance or quality of somebody that has had a significant impact on his/her time:

3. Broad based and balanced community values:

4. Durability/lasting contributions – timeless qualities and makes a statement of significance to future generations:

5. Verifiable: (Please attach documentation)

How will this be funded? Such as: Private donation, service club funded, fund raising event. The City of Auburn has no funding available.

(Note: the typical cost for engraving a tile could be \$350-600):

Suggested Verbiage for Tile (250 character maximum):

Note: Examples of existing tiles included in “Request for Recognition”

Note: Understand that the submission of a request does not guarantee that the request will be approved. Even if the SHAAC approves the submission, it is nothing more than a recommendation to the Auburn City Council, and it is ultimately the Council's decision whether or not to approve the submission.

Printed name of Contact Person _____

Signature of Contact person _____

Date: _____

Address: _____

SHAAC USE ONLY

Submission was reviewed by SHAAC on _____

Approved _____ *Disapproved* _____

Ayes _____ *Noes* _____

1 RESOLUTION NO. 12-
2 RESOLUTION APPROVING RECOMMENDATIONS FROM STREETSCAPE HISTORY
3 AND ART ADVISORY COMMITTEE (SHAAC)
4 -----

5 THE CITY COUNCIL OF THE CITY OF AUBURN DOES HEREBY RESOLVE:

6 1) That the council approves the revised criteria for selection of
7 Streetscape tiles or amenities (exhibit A).

8
9 2.) That the council formally adopts the "City of Auburn Streetscape
10 History and Art Advisory Committee (SHAAC) Request for Recognition
11 Form" (exhibit B).

12
13 3) That the council formally appoints April Loomis-McDonald (City
14 Historian) as a voting member of the SHAAC, rather than a non-voting
15 advisor.

16 DATED: June 11, 2012
17

18 _____
Kevin Hanley, Mayor

19 ATTEST:
20

21 _____
Joseph G. R. Labrie, City Clerk
22

23 I, Joseph G. R. Labrie, City Clerk of the City of Auburn, hereby certify
24 that the foregoing resolution was duly passed at a regular meeting of the City
25 Council of the City of Auburn held on the 11th day of June 2012 by the
following vote on roll call:

26 Ayes:

27 Noes:

28 Absent:

Joseph G. R. Labrie, City Clerk

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